

**Application for a Grant from the St. Joe Community Foundation**

Date Submitted: \_\_\_\_\_ Date Funds Required by: \_\_\_\_\_

Organization Name: \_\_\_\_\_

Organization's Physical Address: \_\_\_\_\_

Organization's Mailing Address: \_\_\_\_\_

Organization's City, State, Zip: \_\_\_\_\_

Organization's Coordinator/Contact Person: \_\_\_\_\_

Coordinator's Phone Number: \_\_\_\_\_

Coordinator's Email Address: \_\_\_\_\_

Website or Facebook Page: \_\_\_\_\_

**THE ORGANIZATION:**

501c3 Non-Profit: (YES or NO) State/FED Non-Profit Business Credentials Attached: (YES or NO)

Area Served: Bay County / Walton County / Other \_\_\_\_\_

School Related Request: (YES or NO) If YES - Specific Program: \_\_\_\_\_

*(Please note: If school request, funds will be provided through Bay Education Foundation or Walton Education Foundation only. Both of these Education Foundations may retain 5% of the funds for processing.)*

*(As of July 1, 2023, Bay District Schools will require a pre-approval form to be submitted, approved, and attached to each grant application. As of August 2024, for grant requests exceeding \$12,500, Walton School District will require a grant proposal notification form to be submitted, approved and attached to each grant application.)*

Which of the following Foundation pillars does your grant application most apply to?

**Supporting Cultural Arts / Strengthening Education / Protecting the Environment / Improving Healthcare**

**Other:** \_\_\_\_\_

**NON-PROFIT ORGANIZATION INFO:**

Please provide a brief explanation about the organization (*Mission Statement*), how the organization currently assists the local community.

**EXISTING FUNDING SOURCES:**

Please list all organization funding resources with associated defined purposes.

**HISTORICAL FUNDING INFO:**

Has this organization received funds from St. Joe Community Foundation before? (YES or NO)

If YES, when were the funds provided and what was the grant application for? \_\_\_\_\_

**PROJECT OBJECTIVE:**

**NEEDS STATEMENT / BENEFITS TO THE COMMUNITY:**

**PLANNED COURSE OF ACTION:**

Please outline the steps to be taken to achieve the objective and anticipated schedule.

Please explain how the projects succession will be tracked.

Please explain how the project is planned to sustain itself going forward.

**BUDGET / FUNDING REQUEST:**

What is the amount of the grant you are requesting? Detailed Budget Attached (YES or NO)

Please provide information regarding the research completed to compile the budget.

Please attach any specific price quotes that have been received.

Have any funds been raised for this objective to date?

What other organizations have you applied to for funding?

Are other fundraising opportunities being considered?

If half of the funds were granted, what could you do? How would you reprioritize the request?

**REMIT TO:**

April Wilkes, Executive Director

The St. Joe Community Foundation, Inc.

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